



## Accessing LanguageLine interpretation services Information for CCSD staff 2023-24

Interpreters are available on-demand in over 80 languages 24 hours a day, 7 days a week.



### By phone:

1. Dial **1-844-208-6129**.
2. Select the language you need. For Spanish, press 1.
3. When asked for your Department Name, please spell your school name.



### Using the LanguageLine app or online:

Access LanguageLine online at <https://insight.languageline.com> or download the [LanguageLine app](#). Video and audio interpretation are available.

1. If asked for an **authentication code**, enter **JJ6-4RH-RH3H**.
2. If asked for a **Client ID**, enter **513586**.
3. When asked for your Department Name, please spell your school name.

Need to connect an interpreter to an **online meeting**? Instructions below:

[Connect via Zoom](#)

[Connect via Google Meet](#)

### CCSD families can also call LanguageLine directly!

CCSD Families can dial **1-833-599-2058** on any phone and connect with an interpreter who will assist them in calling any CCSD school or department. (Demo [here](#).)

Staff can print and display this multilingual poster for [LanguageLine Direct for Families](#).

### Questions? Please contact the District Translators:

Katie Greenwood  
District Interpreter/Translator  
[greenwoodk@clarke.k12.ga.us](mailto:greenwoodk@clarke.k12.ga.us)  
706-546-7721 ext. 79405

Carol Fernandez  
District Interpreter/Translator  
[fernandezc@clarke.k12.ga.us](mailto:fernandezc@clarke.k12.ga.us)  
706-546-7721 ext. 79406

Need a file translated? [Request a translation here](#).

Want to request an in-person interpreter? [Click here](#).

Find a link to this document on the CCSD website at  
Departments > PR and Communications > Translation and Interpretation.